

Oral Presentation Guidelines

1- Presentation Duration

- Plenary Speakers: 35 minutes (30 min presentation + 5 min Q&A)
- Keynote Speakers: 25 minutes (20 min presentation + 5 min Q&A)
- Oral Speakers: 20 minutes (15 min presentation + 5 min Q&A)
- ECR (Student): 15 minutes (12 min presentation + 3 min Q&A)
- Speakers must strictly adhere to their allotted time. Session chairs may interrupt if time is exceeded.

2- Slide Preparation Guidelines

- Prepare 20-25 Slides. Approximately one slide per minute.
- Font size: Minimum 24 pt
- Use clear graphs, figures, and images

3- Presentation Guidelines:

- The official language of the Conference and presentations is English. Regrettably there are no translators' facilities available.
- All the presenters are requested to stick to the time allotted for presentations and discussions. The session chair will intimate when you are left with 2 minutes.
- All the presentations are recommended to be in PPT format and landscape orientation with a screen ratio of 16:9 is preferable.
- It is recommended to send your presentations before the conference so that we can use them in case if you face any difficulty in using them during the conference
- It is also recommended to copy your presentation on a flash drive and provide that to the organizer so that we can copy that before your presentation
- It is recommended to compress the videos and HD images so that it won't take more time to load while presenting.